

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT
TRACKING NO.

CM2715

CONTRACTOR INFORMATION

Name: Rapiscan Systems
Address: 2805 Columbia Street Torrance CA 90503
City State Zip
Contractor's Administrator Name: Lauren Farley Title: BPI Product Director
Tel#: (310) 978-1457 Fax: (310) 349-2491 Email: JDoumerc@rapiscansystems.com

CONTRACT INFORMATION

Contract Name: X-Ray Machine Annual Service Agreement Contract Value: \$15,639.95
Brief Description: Service Agreement for the X-Ray Machine at the Justice Center (1st \$5,060.00 (2nd) \$5,211.80 (3rd) \$5,368.15)
Contract Dates : From: 10/1/19 to: 9/30/22 Status: ☒ New ☐ Renew ☐ Amend# ☐ WA/Task Order
How Procured: ☒ Sole Source ☐ Single Source ☐ ITB ☐ RFP ☐ RFQ ☐ Coop. ☐ Other

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____
New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 7-17-19 Facilities Maintenance
Department Head Signature Date Submitting Department
2. [Signature] 9/18/19 01074712-546020
Contract Management Date Funding Source/Acct #
3. [Signature] 9/20/19
Office of Management & Budget Date
4. [Signature] 9/13/19
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

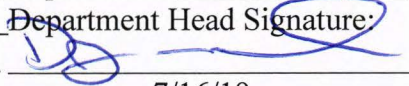
Michael Mullin

Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)
Copy: Department
Office of Management & Budget
Contract Management
Clerk Finance

Sole Source/Single Source Certification Form

Vendor Name: Rapiscan Systems Inc. Department: Facilities Maintenance
Address: 2805 Columbia Street Department Head Signature: 
Torrance, CA 90503
Phone: 310-978-1457 Date: 7/16/19
Contact Name: Janel Doumerc Account: 01074712-546020

Description of Commodity:

Annual Service agreement for Rapiscan 515, X-Ray machine.

Check one (1) of the following two (2) choices:


- ☒ Sole Source: The required goods or services can only be procured from one vendor.
- ☐ Single Source: The required goods or services can be purchased from multiple vendors, but in order to meet certain functional or performance requirements only one economically feasible source exists.

Please check all of the following that apply:

- ☒ Purchase can only be obtained from original manufacturer-not available through distributors.
- ☒ Only authorized area distributor of the original manufacturer.
- ☒ Parts/Equipment are not interchangeable with similar parts of another manufacturer.
- ☒ This is the only known source that will meet the specialized needs of this department or perform the intended function.
- ☒ This source must be used to meet warranty or service maintenance requirements.
- ☐ This source is required for standardization.
- ☐ None of the above apply.

Comments/Explanations: (required):

The Rapiscan X-ray machine can only be serviced by Rapiscan as the software and diagnostic tools for the machine are proprietary and not available to other X-ray service contractor.

Approval: 

County Manager

Date: 7/16/19



Service Contract Quote

Page 1

Service Plan Type 8X5
Contract No. CS005254
Accept Before 09/30/19
Starting Date 10/01/19
Expiration Date 09/30/20
Invoice Period Year
Next Invoice Date 10/01/19
Annual Amount 5,060.00

Rapiscan Systems Inc
2805 Columbia Street
Torrance, California 90503

Phone No. +1 310-978-1457
Fax No. +1 310-349-2492

Buyer
Nassau County
Facilities Maintenance Dept.
Bill Howard
76347 Vertrans Way
YULEE, FL 32097
United States of America

Invoice-to
Nassau County
Facilities Maintenance Dept.
76347 Vertrans Way
YULEE, FL 32097
United States of America

Buyer Address
NASSAU COUNTY MAINTENANCE DEPT.
Bill Howard
45195 MUSSELWHITE ROAD
CALLAHAN, FL 32011
United States of America

Phone No. 904.548.4969
E-Mail bhoward@nassaucountyfl.com

Service		Unit of Response Service		Measure Time (Hour Period)		Line Value
Item No.	Description	Item No.	Serial No.	Measure	Time (Hour Period)	Line Value
FSI00159	RAPISCAN 515, X-RAY SYST BASE 10/1/19-9/30/20 \$5060.00 *	515115	60605N12	FT	48 1Y	5,060.00
	OPTION YEAR 1 10/1/20-9/30/21 \$5211.80 *					
	OPTION YEAR 2 10/1/21-9/30/22 \$5368.15					

20 5,500.00 +
21 5,211.80 +
22 5,368.15 +
15,079.95


Sub-Total 5,060.00
Discount

Total USD : 5,060.00

Prepared by: Janel Doumerc

This Service Contract Quote is subject to Rapiscan Service Terms and Conditions G502 (the "Service Terms"), available at www.rapiscansystems.com/termsandconditions. By accepting this Service Contract Quote and/or our performance hereunder, Buyer agrees to be bound by the Service Terms.

Buyer

Signature: 

Name: Michael Mullin

Title: County Manager

Date: 9/23/19



An OSI Systems Company

December 1, 2010

Dear Valued Rapiscan Systems Customer:

We understand how important it is to your long range planning to be able to anticipate, well in advance, any changes to the repairability status or life expectancy of your Rapiscan Systems Baggage and Parcel Inspection Products. To that end, this letter is to provide you with advanced notice of the discontinuation of our 500 series Baggage and Parcel Inspection Products (with exception of the 515 model).

Two years ago, Rapiscan released our industry leading 600 series BPI systems. Rapiscan maintained our 500 series for existing customers and to ensure full customer support for our 500 series customers. Rapiscan is now discontinuing the 500 Series. They are no longer available for sale and Rapiscan has stopped production of these systems. All existing orders will be filled and delivered as scheduled. For these systems and all 500 Series currently installed, Rapiscan will continue to support our customers with service and parts.

Rapiscan Systems will be selling all remaining inventory of 500 series products on a first come basis.

As is the case with all of Rapiscan Systems service contracts, our global service team will service your equipment until it is deemed irreparable, or parts are no longer available. Rapiscan has sufficient end-of-life parts stock to support currently deployed 500 Series systems. Should parts or service become unavailable, Rapiscan Systems will prorate your service contract and refund the balance.

As always, Rapiscan Systems is committed to supporting our customers throughout the life cycle of our products. The Rapiscan Team will be happy to assist you in assessing your options and in balancing your security and budgetary needs. Please contact your Rapiscan Sales Representative if you have any questions or require additional information.

Best regards,

A handwritten signature in black ink, appearing to read "Lauren Farley", written in a cursive style.

Lauren Farley
BPI Product Director, Rapiscan Systems



January 7, 2019

Valued Customer

To Whom It May Concern:

Rapiscan Systems maintains proprietary ownership over all intellectual concepts pertaining to its manufactured products. As such Rapiscan products may only receive service from Rapiscan trained, and authorized individuals. Any service to Rapiscan products by an un-authorized individual will result in voiding of any and all warranty privileges associated with purchase and may result in non-serviceable equipment.

Rapiscan Service Engineers are strategically positioned all over the world to ensure that prompt, quality service solutions are accessible to all Rapiscan Customers.

Please feel free to call me at our toll free number (888) 258-6684 to answer any additional questions and or to schedule your service needs.

Best regards,

A handwritten signature in cursive script, appearing to read "Lillian Gales".

Lillian Gales

Sr Dir, Global Service Admin Service Management

Suzie Fontes

From: Bill Howard
Sent: Friday, July 12, 2019 1:45 PM
To: Suzie Fontes
Subject: FW: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254
Attachments: Service Contract Quote CS005254.pdf; 500 Series Discontinuation letter_1Dec2010 (2).pdf; Sole Source Letter 2019.pdf

See attached. I will do the purchase order request if needed or do you just want to send to Contract management.
Thanks,

Bill Howard - Facilities Supervisor
Nassau County Facilities Maintenance Department
904-548-4969 office
904-548-4509 fax
904-753-0373 cell
email - bhoward@nassaucountyfl.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

From: Janel Doumerc [mailto:JDoumerc@rapiscansystems.com] **On Behalf Of** RapiscanService ContractsMailbox
Sent: Friday, July 12, 2019 12:13 PM
To: Bill Howard
Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

CONTAINS EXTERNAL SENDER CONTENT: Do not open attachments unless you are expecting them and trust the sender.

- Technical Services

Hi Bill,

Please see attached Service Contract Quote CS005254 for review and approval.
It reflects BASE plus Option Year in the body of the quote.

To implement , please send over authorized PO noting the service contract quote provided.

Sole source provided in previous email.

Any questions please let me know.

Thank you,

Janel Doumerc

Service Contracts Administrator
Rapiscan Systems
US Toll Free : P 888.258.6684 option 2 , option 5
www.rapiscansystems.com

Direct Line : 310-355-2895

From: Bill Howard [mailto:bhoward@nassaucountyfl.com]
Sent: Friday, July 12, 2019 8:33 AM
To: Janel Doumerc
Subject: Service agreement for Nassau County Florida Justice Center X-Ray Machine
Importance: High

Please see the attached quote and provide an updated quote for the new year. Please provide if possible a 3 year contract quote with 2 additional renewals. Please send the single/sole source letter with quote to state you are the single/sole source for this service. Please get this back to me as quickly as possible as we want to start processing for renewal for Sept. 30 2019 expiration date to not have an interruption in service if needed. I have also attached the current quote and a copy of Nassau County Terms and conditions that apply to all contracts and purchase orders. Please initial the pages for the terms and conditions and return with quote.

Thanks,

Bill Howard - Facilities Supervisor
Nassau County Facilities Maintenance Department
904-548-4969 office
904-548-4509 fax
904-753-0373 cell
email - bhoward@nassaucountyfl.com

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Grayson Hagins

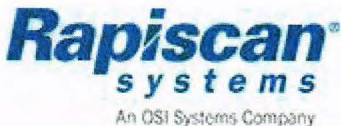
From: Janel Doumerc <JDoumerc@rapiscansystems.com> on behalf of RapiscanService ContractsMailbox <RapiscanServiceContractsMailbox@rapiscansystems.com>
Sent: Thursday, August 22, 2019 3:12 PM
To: Suzie Fontes
Cc: Grayson Hagins; Bill Howard
Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Hi Suzie,
My apologies on the delay for some reason this went to my spam.
Based on your previous agreements they were only for a 1 year term.
The 3% increase is a standard increase year over year in the industry.
If you wish to have revised to reflect a 1 year term as you have done in the past I can certainly do that.
Please let me know.

Thank you,

Janel Doumerc

Service Contracts Administrator
Rapiscan Systems
US Toll Free : P 888.258.6684 option 2 , option 5
www.rapiscansystems.com
Direct Line : 310-355-2895



From: Suzie Fontes [mailto:sfontes@nassaucountyfl.com]
Sent: Friday, July 26, 2019 7:14 AM
To: Janel Doumerc
Cc: Grayson Hagins; Bill Howard
Subject: FW: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Ms. Doumerc
Good Morning
In past years the annual pricing has remained the same, Contracts Management Department is requesting an email asking for an justification for each annual increase.
Would you be able to submit this information.
Thank you

Service Contracts Administrator
Rapiscan Systems
US Toll Free : P 888.258.6684 option 2 , option 5
www.rapiscansystems.com

Direct Line : 310-355-2895

From: Bill Howard [<mailto:bhoward@nassaucountyfl.com>]
Sent: Friday, July 12, 2019 8:33 AM
To: Janel Doumerc
Subject: Service agreement for Nassau County Florida Justice Center X-Ray Machine
Importance: High

Please see the attached quote and provide an updated quote for the new year. Please provide if possible a 3 year contract quote with 2 additional renewals. Please send the single/sole source letter with quote to state you are the single/sole source for this service. Please get this back to me as quickly as possible as we want to start processing for renewal for Sept. 30 2019 expiration date to not have an interruption in service if needed. I have also attached the current quote and a copy of Nassau County Terms and conditions that apply to all contracts and purchase orders. Please initial the pages for the terms and conditions and return with quote.

Thanks,

Bill Howard - Facilities Supervisor
Nassau County Facilities Maintenance Department
904-548-4969 office
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904-753-0373 cell
email - bhoward@nassaucountyfl.com

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Grayson Hagins

From: Suzie Fontes
Sent: Wednesday, September 18, 2019 1:45 PM
To: Grayson Hagins
Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Yes
Thank you

*Suzie Fontes, Office Manager
Nassau County Facilities Maintenance/Parks & Recreation Dept.
Office: 904-530-6122 Main Office: 904-530-6120
45195 Musselwhite Road, Callahan, Florida 32011*

From: Grayson Hagins <ghagins@nassaucountyfl.com>
Sent: Wednesday, September 18, 2019 1:36 PM
To: Suzie Fontes <sfontes@nassaucountyfl.com>
Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Ok, so we need to proceed with the three year then. I will get it going. Thanks

Grayson Hagins

Contract/Purchasing Manager
Nassau County Board of County Commissioners
96135 Nassau Place, Suite 2
Yulee, FL 32097
904-530-6040
ghagins@nassaucountyfl.com

From: Douglas Podiak <dpodiak@nassaucountyfl.com>
Sent: Wednesday, September 18, 2019 11:23 AM
To: Suzie Fontes <sfontes@nassaucountyfl.com>
Cc: Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Suzie, yes, lets plan on the increase. Thank you, Doug

Nassau County
Doug Podiak
Director of Public Works
Office: 904-530-6120
dpodiak@nassaucountyfl.com

*Nassau County Facilities Maintenance/Parks & Recreation Dept.
Office: 904-530-6122 Main Office: 904-530-6120
45195 Musselwhite Road, Callahan, Florida 32011*

From: Suzie Fontes

Sent: Thursday, August 29, 2019 3:37 PM

To: Grayson Hagins <ghagins@nassaucountyfl.com>

Cc: Douglas Podiak <dpodiak@nassaucountyfl.com>

Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Importance: High

Grayson,

I think since there email indicated that an increase is not anticipated, we could move forward with the 3 years if Doug agrees, if for some reason there is an increase we can ask for justification and increase it then. This is Sole Source Vendor so we can't get competitive quotes for the services.

Doug please let me know your thoughts.

Suzie

*Suzie Fontes, Office Manager
Nassau County Facilities Maintenance/Parks & Recreation Dept.
Office: 904-530-6122 Main Office: 904-530-6120
45195 Musselwhite Road, Callahan, Florida 32011*

From: Grayson Hagins <ghagins@nassaucountyfl.com>

Sent: Thursday, August 29, 2019 3:34 PM

To: Suzie Fontes <sfontes@nassaucountyfl.com>

Subject: FW: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Suzie,

See below the response from Rapiscan. So basically we will end up paying more with the three year option agreement due to their built in 3% increase for each year than we would getting agreements each year like we have been. Now, that is strictly based on the pricing provided (and you never know, they could get us next year on an increase) and I will be glad to proceed with a three year so you do not have to worry about it until that third year, but I just wanted you guys to be aware. Call me if this doesn't make sense. Thanks

Grayson Hagins

Contract/Purchasing Manager

Nassau County Board of County Commissioners

96135 Nassau Place, Suite 1

Yulee, FL 32097

904-530-6040

ghagins@nassaucountyfl.com

From: Janel Doumerc <JDoumerc@rapiscansystems.com> **On Behalf Of** RapiscanService ContractsMailbox

Sent: Thursday, August 29, 2019 2:56 PM

To: Grayson Hagins <ghagins@nassaucountyfl.com>

Cc: Suzie Fontes <sfontes@nassaucountyfl.com>

The terms and conditions of the contract can be located on our website at the link provided below to redline, under G502.

<https://www.rapiscansystems.com/assets/docs/Service%20Terms%20and%20Conditions%20G502.pdf>

It is required to proceed, please send an authorized PO noting the service agreement that applies.
You can certainly send an updated tax exempt certificate that applies.

I did check your customer master and your terms are as such , Net 45.

Please let me know if you need anything further.

Thank you,

Janel Doumerc

Service Contracts Administrator

Rapiscan Systems

US Toll Free : P 888.258.6684 option 2 , option 5

www.rapiscansystems.com

Direct Line : 310-355-2895



From: Grayson Hagins [<mailto:ghagins@nassaucountyfl.com>]

Sent: Thursday, August 29, 2019 10:39 AM

To: RapiscanService ContractsMailbox

Cc: Suzie Fontes

Subject: RE: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Good afternoon Janel,

Per the Florida Prompt Payment Act we pay invoices within 45 Days and we also are Tax Exempt...Do you need me to attach your terms and conditions with a markup on those sections along with a Tax Exempt certificate?

Grayson Hagins

Contract/Purchasing Manager

Nassau County Board of County Commissioners

96135 Nassau Place, Suite 1

Yulee, FL 32097

904-530-6040

ghagins@nassaucountyfl.com

From: Janel Doumerc <JDoumerc@rapiscansystems.com> **On Behalf Of** RapiscanService ContractsMailbox

Sent: Thursday, August 22, 2019 3:17 PM

To: Suzie Fontes <sfontes@nassaucountyfl.com>

Cc: Grayson Hagins <ghagins@nassaucountyfl.com>; Bill Howard <bhoward@nassaucountyfl.com>

Janel Doumerc

Service Contracts Administrator

Rapiscan Systems

US Toll Free : P 888.258.6684 option 2 , option 5

www.rapiscansystems.com

Direct Line : 310-355-2895



From: Suzie Fontes [<mailto:sfontes@nassaucountyfl.com>]

Sent: Friday, July 26, 2019 7:14 AM

To: Janel Doumerc

Cc: Grayson Hagins; Bill Howard

Subject: FW: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

Ms. Doumerc

Good Morning

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Would you be able to submit this information.

Thank you

Suzie

Suzie Fontes, Office Manager

Nassau County Facilities Maintenance/Parks & Recreation Dept.

Office: 904-530-6122 Main Office: 904-530-6120

45195 Musselwhite Road

Callahan, Florida 32011

From: Bill Howard <bhoward@nassaucountyfl.com>

Sent: Friday, July 12, 2019 1:45 PM

To: Suzie Fontes <sfontes@nassaucountyfl.com>

Subject: FW: Service agreement for Nassau County Florida Justice Center X-Ray Machine / Service Contract Quote CS005254

See attached. I will do the purchase order request if needed or do you just want to send to Contract management.
Thanks,

Bill Howard - Facilities Supervisor

Nassau County Facilities Maintenance Department

Thanks,

Bill Howard - Facilities Supervisor
Nassau County Facilities Maintenance Department
904-548-4969 office
904-548-4509 fax
904-753-0373 cell
email - bhoward@nassaucountyfl.com

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